

**KELSALL COMMUNITY CENTRE
BUSINESS BLOCK BOOKINGS REQUEST**

(REVISED 2008)

Name:	The Hirer
Address	
Tel No	

Please reserve the following accommodation (tick box) <input type="checkbox"/> 1. Main Hall Capacity 250 <input type="checkbox"/> 2. Committee Room Capacity 30 <input type="checkbox"/> 3. Combined Letting (1 & 2) Capacity 280 START DATE: <input style="width:150px" type="text"/> END DATE <input style="width:150px" type="text"/> TIME FROM <input style="width:100px" type="text"/> TO <input style="width:100px" type="text"/> WEEKLY Yes <input type="checkbox"/> No <input type="checkbox"/> MONTHLY Yes <input type="checkbox"/> No <input type="checkbox"/> KITCHEN USE Yes <input type="checkbox"/> No <input type="checkbox"/>	<table border="1" style="width:100%"> <tr> <th style="width:50%">Before 6.30 pm</th> <th style="width:50%">After 6.30 pm</th> </tr> <tr> <td align="center">£10.00/hr</td> <td align="center">£11.00/hr</td> </tr> <tr> <td align="center">£5.00/hr</td> <td align="center">£6.00/hr</td> </tr> <tr> <td align="center">£15.00/hr</td> <td align="center">£17.00/hr</td> </tr> <tr> <td colspan="2"> Hrs upto 6.30 @ /Hr = £ _____ + Hrs after 6.30 @ /Hr = £ _____ TOTAL £ _____ </td> </tr> </table>	Before 6.30 pm	After 6.30 pm	£10.00/hr	£11.00/hr	£5.00/hr	£6.00/hr	£15.00/hr	£17.00/hr	Hrs upto 6.30 @ /Hr = £ _____ + Hrs after 6.30 @ /Hr = £ _____ TOTAL £ _____	
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Hrs upto 6.30 @ /Hr = £ _____ + Hrs after 6.30 @ /Hr = £ _____ TOTAL £ _____											

OTHER (please specify)
IF MONTHLY PLEASE GIVE DATES
Dates not required
PURPOSE OF HIRING :

The Hirer will at all times comply with the Standard Conditions of Hire and with the Community Centre Rules as attached. IMPORTANT PLEASE READ

Signed For and on behalf of the Hirer

Date
 Completed forms to be returned to:
 Jackie Christopher
 Langhorne
 Chester Rd
 Kelsall
 CW6 0SB
 Tel
 01829 751072

IMPORTANT NOTE 1 THE MAIN ROOM IS FITTED WITH A NOISE LIMITER THAT DISABLES ALL POWER SOCKETS IF MUSIC IS PLAYED TOO LOUD. A YELLOW LIGHT OVER THE SMALL STORE ROOM DOOR WILL FLASH A WARNING.
 2. IF THE EMERGENCY DOORS ARE OPENED ALL POWER SOCKETS WILL BE DISABLED UNTIL DOORS ARE CLOSED.

